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Dear Parents,

1. FORM TEACHER GUIDANCE PERIOD (FTGP): TERM III PLAN

Form Teachers play a central role in shaping the development of their young charges. The Form Teacher Guidance Period (FTGP) enables Form and Co Form Teachers to better cater to each pupil’s holistic development (particularly their character development and social-emotional learning) and build closer teacher-pupil rapport.

The school has selected the FTGP lesson focuses and activities for Term III. We warmly invite you to use the language and engage your child in similar learning at home.

Form Teacher Guidance Period: 2016 Term III Lesson Focuses			
P1	P2	P3	P4
<ul style="list-style-type: none"> • Stop! Think! Do! • What’s in a Touch? (Protection from Abuse) • Surf Safe (Cyberwellness) • Stay Safe from Bad Touch (Protection from Abuse) • Excitement • SPARKLE Values: Strength of Character and Enthusiasm 	<ul style="list-style-type: none"> • What I Do Can Affect Others • Rules are Important to Us • I Can Manage It (Cyberwellness) • Basic Netiquette (Cyberwellness) • My Friends and I can be Different • SPARKLE Values: Strength of Character and Enthusiasm 	<ul style="list-style-type: none"> • Be A Cyberworld Safety Ambassador (Cyberwellness) • Disappointment • Managing Disappointment • My Roles in School and at Home • I Care for My Friends • SPARKLE Values: Strength of Character and Enthusiasm 	<ul style="list-style-type: none"> • Step In, Step Back, Reflect • Ways to Build Relationships • Listen, Clarify, Express! • I can Contribute Positively to My Team Working with People, Data, Things and Ideas (Education and Career Guidance) • Appreciating Diversity (Education and Career Guidance) • SPARKLE Values: Strength of Character and Enthusiasm

2. 2016 RIVERSIDE SPORTS AND GAMES DAY AND HOUSE PRACTICE SESSIONS

The second run of the Riverside Sports and Games Day will be held on Monday, 8 August 2016 from 7.45am to 11.00am in school, in conjunction with the National Day Celebration. All parents are warmly invited to join us at the Riverside Sports and Games Day cum National Day Celebration. We will be issuing an invite by end-July through our notification app, SNAC.

In preparation for Sports and Games Day, we will be holding the following House Practice sessions for our pupils. All pupils are expected to attend and participate fully in House Practice. They are to report to school in their PE attire on the day(s) of House Practice.

P1 House Practice	P2 House Practice	P3/P4 House Practice
Tuesday, 2 August 2016 12.30pm to 2.00pm (during P1 PAL periods)	Monday, 1 August 2016 12.30pm to 2.00pm (during P2 PAL periods)	Monday, 18 July 2016 Monday, 1 August 2016 2.30pm to 4.00pm

3. 2016 RIVERSIDE MOTHER TONGUE LANGUAGE FORTNIGHT

Our school aims to nurture pupils to be active learners and proficient users of their Mother Tongue Language (MTL). We are pleased to organize the MTL Fortnight to encourage pupils to use MTL and appreciate the heritage and culture associated with the language. The fun-filled activities will create a vibrant and conducive learning environment which promotes pupil participation and enables pupils to experience MTL as a “living language”.

The MTL Fortnight comprises class and recess activities in Term III Week 4 and Week 5 from 18 July to 29 July 2016. Enclosed for your reference is the programme plan.

All pupils offering Chinese Language, Malay Language or Tamil Language are expected to participate in the activities organized for them during the MTL Fortnight. Pupils who offer Non Mother Tongue Languages are warmly invited and strongly encouraged to participate in the recess activities. The recess activities are House-based and pupils who complete the activity stations can earn points for their Houses!

2016 Riverside MTL Fortnight: Programme Plan

Term/Week	Activity and Date(s)	Chinese Language	Malay Language	Tamil Language
Term III Week 4	<p>House-Based Recess Activities (18 to 22 July)</p> <ul style="list-style-type: none"> All pupils will be encouraged to participate in every game station. Each pupil will be given a game card with his/her House colour (namely Emerald, Ruby, Sapphire and Topaz). 1 House Point will be awarded for each completed activity station. 1 token of participation will be awarded for the completed game card. 	<ul style="list-style-type: none"> Aim for the bull's eyes (丢沙包) Using Chopsticks to pick up Marbles Trundle a Hoop Along (滚铁环) 	<ul style="list-style-type: none"> Tanjak Making Singing of the National Anthem (to learn how to pronounce the Malay lyrics correctly) 	<ul style="list-style-type: none"> Traditional Board Games Learning to write in Tamil Learning to speak in Tamil
Term III Week 4	<p>P2 Cultural Activity (Thursday, 21 July)</p> <ul style="list-style-type: none"> P2 pupils from CL, ML and TL groups will participate in cultural activities conducted by vendors during their MTL lessons. 	<ul style="list-style-type: none"> CL Groups 1 & 2: Chinese Chess CL Groups 3 & 4: Tangram CL Groups 5 & 6: Spinning Top 	<ul style="list-style-type: none"> “Balik Kampung” Games: Tapak Kuda, Lereng, Bola Tin 	<ul style="list-style-type: none"> String Puppet Show cum Puppet Making
Term III Week 4 Week 5	<p>Language Competitions</p> <ul style="list-style-type: none"> P1/P2/P3/P4 pupils will participate in language competitions during their MTL lessons. <u>Note</u>: Some competitions will be completed only after the MTL Fortnight, up to Term III Week 9. 	<ul style="list-style-type: none"> P1: Nursery Rhyme Recitation P2: Penmanship P3: Four-Page Book Design P4: Comic Design 	<ul style="list-style-type: none"> P1: Singing P2: Pantun P3: Malay Language Quiz P4: Storytelling 	<ul style="list-style-type: none"> P1: Motivational Song Singing P2: Storytelling P3: Presentation of a Story using Powerpoint Slides P4: Comic Creation based on Proverbs

Term/Week	Activity and Date(s)	Chinese Language	Malay Language	Tamil Language
Term III Week 5	<p>Book Fair (Thursday, 28 July and Friday, 29 July)</p> <ul style="list-style-type: none"> Pupils can browse through books on display and purchase books at the CL/ML/TL Book Fair set up by invited book vendors. Note: Parents can come into the school between 1.00pm and 2.30pm to browse through the books on display and select titles for the child. Parents are NOT to come into the school during recess. 	<ul style="list-style-type: none"> Book Fair 	<ul style="list-style-type: none"> Book Fair 	<ul style="list-style-type: none"> Book Fair

4. COMMEMORATION OF RACIAL HARMONY DAY

With the theme "Our Cultural Heritage", the school will be commemorating Racial Harmony Day on Friday, 22 July 2016. Pupils are strongly encouraged to report to school in ethnic costume and white school shoes on that day. Dismissal time is as usual at 1.30pm.

5. A POSITIVE SCHOOL TONE OF CARE, RESPECT AND DISCIPLINE

We aspire always to foster a positive school tone of care, discipline and respect, this being of fundamental importance to a safe and conducive learning environment. We always engage pupils on school discipline and teach pupils to be Kind and Responsible Riverians who Listen, Learn and Love. We seek your support and cooperation in reminding your child of the following points and ensuring that your child complies with the rules and guidelines.

Attire and Appearance – Neat and Tidy Riverians with a Shared Identity

- Name tags should be displayed on the school shirt/blouse and PE T-shirt.
- The PE T-shirt is to be tucked in at all times.
- Modification to the uniform is not allowed.
- Boys should have short and neatly combed hair. The fringe is to be above the eyebrows.
- Girls should have neatly combed hair. The fringe is to be above the eyebrows.
- Girls who keep long hair touching the shoulders should have their hair tied or plaited neatly. Only plain black or dark blue hair accessories (e.g. ribbons, hair clips and hair bands) can be used.
- Only white shoes and socks are allowed.
- Pupils are not to have tinted hair.
- Pupils are to keep their nails short, clean and free from nail polish.
- Pupils are not allowed to wear jewellery. Only girls are allowed to wear small ear studs. Multiple ear studs on one ear are not allowed.

Attendance and Punctuality – Punctual and Present Riverians

- a) Pupils are expected to attend school on a daily basis.
- b) All pupils are to be in school for attendance-taking latest by 7.45 a.m. Pupils who arrive at the foyer after 7.45am will be considered late for school. Latecomers will have their names recorded at the foyer. Three counts of latecoming constitute one minor offence. Six minor offences of latecoming constitute one major offence.
- c) Pupils who are absent from school owing to illness are to present a Medical Certificate issued by a doctor.

Learning Behaviours – Always Listening, Learning and Loving

Pupils are expected to always put the three Ls (Listen, Learn and Love) in action. The following are some expected behaviours.

- a) Listen attentively and actively during all lessons and activities.
- b) Listen carefully without interrupting.
- c) Always follow instructions the first time.
- d) Bring learning materials as instructed by the teachers.
- e) Complete assignments and hand them in on time.
- f) Put in own effort to complete work. Do not copy from others.
- g) Keep hands, feet and objects to yourself.
- h) Always play safely. Do not engage in rough play.
- i) Do not use unkind words on others. Do not tease or shout.
- j) Do not take things without permission.
- k) Move quickly and quietly from point to point in the school.
- l) Inform your Form Teacher or Subject Teacher immediately if you are feeling unwell, if you are injured and of any incident that occurs in school/class.

No-Frills Birthday Celebrations

We understand that some parents would like their child to celebrate his/her birthday with his/her classmates and teachers. We are happy to share that the Form Teacher and Co Form Teacher have simple and meaningful class practices to celebrate the children's birthdays, e.g. class singing of the birthday song.

To cultivate a culture of simplicity and appreciation as well as to promote a healthy lifestyle, we appeal to parents not to send birthday cakes, food items, tidbits, goodie bags and gift-packs for birthday celebrations in school. This is also to safeguard the safety of children (e.g. food allergies). We seek your understanding and cooperation for this.

Responding to an Incident between Your Child and Another Pupil

As children grow up together, they may be involved in incidents and there may be issues that cause unhappiness among one another. We would like to emphasise that should there be a disagreement between your child and another pupil, please do not approach or confront the other child. Please also do not approach the other pupil's parents, as this may cause further misunderstanding and worry. Do contact your child's Form Teacher to highlight the matter and let the school look into investigation and resolution.

6. A SAFE AND HEALTH-PROMOTING ENVIRONMENT

Our pupils' safety and health are our topmost priorities. The school takes a vigilant and proactive approach to ensure a safe and healthy school environment for the whole school community. We seek your utmost support and fullest cooperation for the following measures.

Visitors to the School

Parents wishing to enter the school must register themselves at the security post. Each parent will be issued with a visitor pass which must be worn at all times when in the school. Parents are to approach the General Office for assistance and are not to move into the pupil activity areas (e.g. classrooms and library) in any way.

"No Entry" Period for Parents and Authorised Adults

To ensure the smooth and safe dismissal of pupils, there will be no entry of parents and authorised adults into the school between 15 minutes before dismissal and 15 minutes after dismissal. During this "No Entry" period, there will be no sale of items at the school bookshop or at the school uniform counter.

- "No Entry" Period on Monday and Tuesday: 1.45pm to 2.15pm
- "No Entry" Period on Wednesday, Thursday and Friday: 1.15pm to 1.45pm

Road Safety

We have observed some worrying instances of our pupils and the accompanying adults jaywalking outside our school gates and crossing the road without using the pedestrian crossings nearby. Such road behaviours are dangerous and compromise the safety of all road users.

- We will continue to remind our pupils to keep themselves safe on the roads. They are to cross the road at designated pedestrian crossings and are not to jaywalk. They are also to practise the kerb drill before crossing the road.
- We urge all parents and adults to be positive role models for our children. Our pupils will be more motivated to demonstrate the right behaviours with the proper guidance and modelling.

Personal Wellness and Sense of Social Responsibility

We seek your cooperation to effect the following measures to ensure your child's personal health and wellness and to heighten his/her sense of social responsibility.

- a) Remind your child to maintain high standards of personal hygiene at all times.
- b) Before your child leaves for school, please check on his/her health and wellness. You can check his/her temperature and look out for flu-like symptoms. If your child is unwell, bring him/her to see a doctor. Ensure that he/she rests at home for the full duration of the medical certificate (MC) and recovers fully before returning to school.
- c) Remind your child to bring a water bottle to school and fill the bottle at the water coolers, and that he/she is NOT to drink directly from the water coolers.

Specific Medical Condition and Prescribed Medication

If your child has a specific medical condition, please:

- a) Share the information with the school through the Form Teacher.
- b) Ensure that your child brings the prescribed medication for the specific medical condition to school every school day.
- c) Ensure that the medication is clearly labelled with your child's name and class.
- d) Ensure that your child knows how to take the medication or use it on himself/herself.
- e) Note that the school and teachers are NOT to administer medication to your child. The school staff can help to supervise your child while he/she is taking or using the prescribed medication.

For Riverside and Riverians! From Good to Great!

Mrs Sharon Siew
Principal