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2 January 2018

Dear Parents,

1. WARM WELCOME AND HAPPY NEW YEAR!

We warmly welcome all back for the new school year! 2018 sees us in our 6th year of operation with 6 cohorts of Riverians. We look forward to working closely and collaboratively in partnership with you to provide a quality school experience rich with learning and growth for your child. We would also like to take this opportunity to wish you, your child and your family a great year ahead of good health, successful endeavours and joyous moments!

2. SCHOOL DIRECTIONS

We are proud to share our school directions with you and warmly invite you to be part of the Riverside story.

School Vision	The Best from Each, A Better Future for All
School Mission	Inspire Learning, Nurture Character, Build Community
School Values	8 SPARKLE Values (Strength of Character, Perseverance, Adaptability, Responsibility, Kindness, Leadership, Enthusiasm, Sincerity)
School Motto	Learning Together, Growing Together, Sparkling Together
Strategic Focuses	(1) Developing Joyful and Productive Learners (2) Nurturing Connected Citizens of Good Character (3) Knowing Every Child, Growing Every Child (4) Leveraging People and Partnerships
School Approaches	(1) A Positive School Tone of Care, Respect and Discipline (2) A Safe and Health-Promoting School (3) A Vibrant and Stimulating Learning Environment
School Culture	<i>For Riverside and Riverians!</i> (Inclusiveness and Affiliation) <i>From Good to Great!</i> (Learning and Excellence)
Pupil Outcomes	Joyful and Productive Learners are confident persons, self-directed learners, critical and inventive thinkers, effective communicators and collaborative problem-solvers. Connected Citizens of Good Character are active contributors, concerned citizens and service leaders.

We firmly believe that parents are the school's collaborative and supportive partners in growing our pupils and contributing to their success in learning. We aim to cultivate a home-school partnership that is rich with mutual respect, trust and cooperation and that has a shared focus on the child.

3. WELCOME AND APPRECIATION

We are pleased to welcome new teachers to Team Riverside! We look forward to their service and contributions to Riverside and Riverians!

- a) Mr Eugene Yap, Subject Head/CCA
- b) Ms Aslinda Abdullah
- c) Ms Clarice Teo
- d) Mr Fahmei Hassan
- e) Ms Nurfadillah Binte Rohmat
- f) Mr Shahnaz Mohamed Husa
- g) Mrs Sheryl Goh
- h) Ms Rabi'ah Abdul Rahim Shah
- i) Mdm Raudah Begum
- j) Mdm Suraiya Abdul Latib
- k) Ms Tay Pei Pei Hazel
- l) Ms Tan Si Ying
- m) Mdm Thamayanthi D/O Chillayah
- n) Mrs Peggy Sim
- o) Mr Peter Foo
- p) Mdm Xu Yan

We would like to express our appreciation to the following teachers for their service and contributions to Riverside and Riverians. We wish them the very best in their future endeavours.

- a) Mrs Jaslyn Choo
- b) Mdm Ong See See
- c) Mrs Ong Yen Leng

4. YEAR HEADS, FORM TEACHERS AND CO FORM TEACHERS FOR 2018

We are happy to announce the Year Heads, Form Teachers and Co Form Teachers for 2018. The Form Teacher and Co Form Teacher(s) serve as the anchor for our Riverians and the main contact point for the parents.

Level	Year Head(s)
P1	Ms Lim Shin Gann Ms Ng See Tee
P2	Mrs Sharon Sakthi Ms Ng See Tee
P3	Mrs Christina Muru
P4	Mdm Jacqueline Kho
P5	Mrs Yip Wenjun Mr Bobby Chan
P6	Mr Jeff Huang Mr Bobby Chan

Class	Form Teacher	Co Form Teacher
P1-Strength	Mrs Joanna Kong	Ms Yong Lok Ping
P1-Perseverance	Mrs Normala Alex	Mdm Gowri V Vairavan
P1-Adaptability	Mrs Sheryl Goh	Mr Chong Keng Kok
P1-Responsibility	Mrs Ayesah Jabeer	Ms Lim Shin Gann
P1-Kindness	Mrs Rathiga Bala	Ms Man Su Thing Jamie
P1-Leadership	Mdm Norazah Ibrahim	Mr Seow Soon Kiat
P1-Enthusiasm	Ms Tan Yan Yi Hailey	Mdm Noraisah Abdul Samad
P2-Strength	Mdm Sophia Loo	Mdm Sabrina Sabtu Mdm Sharifah Munirah
P2-Perseverance	Mdm Farhana Hatwadi	Mdm Ngo Sook Peng Mdm Thamayanthi D/O Chillayah
P2-Adaptability	Ms Matilda Lin	Mdm Nagaraj Hema
P2-Responsibility	Mdm Lalithaa Kanesan	Ms Ng See Tee
P2-Kindness	Mdm Raudah Begum	Ms Tan Si Ying Ms Tang Wai San
P2-Leadership	Mdm Rohaidah Mohd Taib	Mr Eugene Yap
P2-Enthusiasm	Mrs Sharon Sakthi	Mr Wong Wai Foong
P3-Strength	Mr Hairil Asraf	Ms Ng Yuting
P3-Perseverance	Ms Angela Gan	Mdm Ardriza Isnin
P3-Adaptability	Mrs Sim Qi Qing	Mdm Chen Li
P3-Responsibility	Mrs Jasmine Lee	Mrs Christina Muru
P3-Kindness	Mdm Noorhayati Seleman	Ms Thang Yun Xuan
P3-Sincerity	Ms Nurfadillah Rohmat	Ms Elizabeth Tay
P4-Strength	Mr Kanakarajh Raman	Mdm Jacqueline Kho
P4-Perseverance	Mrs Sharon Choong	Mr Fahmei Hassan Mdm Hasnah Misnor
P4-Adaptability	Ms Andrea Prashanti	Ms Rabi'ah Abd Rahim Shah
P4-Responsibility	Mr Shahnaz Mohamed Hussa	Mdm Xue Bing
P4-Kindness	Ms Tay Wee Lee	Ms Aslinda Abdullah
P4-Sincerity	Ms Jasmine Poi	Mrs Fio Ng
P5-Strength	Ms Beth Cheng	Ms Ameerah Sharainee
P5-Perseverance	Mdm Lena Chua	Mrs Yip Wenjun
P5-Adaptability	Mdm Jolyne Yeo	Ms Jessica Chan
P5-Responsibility	Ms Clarice Teo	Mrs Gayathiri Anasooya
P5-Kindness	Ms Tay Pei Pei Hazel	Mr Wong Wai Tatt
P5-Sincerity	Mdm Suraiya Abdul Latib	Mdm Ho Yan Yan Ms Maisurah Saini
P6-Strength	Mrs Soh Kai Xin	Mr Eric Lim
P6-Perseverance	Mrs Darrel Koh	Mdm Ma Shaowen
P6-Adaptability	Mdm Rachel Yue	Mr Bobby Chan
P6-Responsibility	Mrs Candice Yip	Mdm Siti Suhaida Surir
P6-Kindness	Mr Jeff Huang	Ms Wendy Chan
P6-Sincerity	Ms Woo Shirong	Mdm Wang Qun

Please note that with teachers returning from leave and with new teachers joining Team Riverside in the coming months, there may be changes to Form Teachers and Co Form Teachers in Term II or Term III.

5. WEEKLY SCHEDULE FOR 2018

The confirmed 2018 Weekly Schedule is as follows:

Day/Activity	Monday	Tuesday	Wednesday	Thursday	Friday
Morning Assembly	All pupils are to be in school for attendance-taking by 7.45am. Pupils who arrive at the school foyer after 7.45am will be considered late for school. The flag-raising ceremony will commence at 7.50am.				
Lessons	8.00am to 2.00pm	8.00am to 2.00pm	8.00am to 1.30pm	8.00am to 1.30pm	8.00am to 1.30pm
Recess	9.30am to 10.00am (for P1/P2) 10.00am to 10.30am (for P3/P4) 10.30am to 11.00am (for P5/P6)				
Midday Snack Break	10 minutes in the classroom during the period from 12.00pm to 12.30pm				
FTGP or Assembly Programme					8.00am to 9.00am
Programme for Active Learning	<u>P2 PAL</u> 12.30pm to 2.00pm	<u>P1 PAL</u> 12.30pm to 2.00pm			
Afternoon Activities (Academic Subject)	<u>P5/P6 HMT Lessons</u> 2.30pm to 4.30pm	<u>P3/P4/P5/P6 Academic Support and Enrichment Lessons</u> 2.30pm to 4.00pm		<u>P1/P2/P3/P4/P5/P6 Academic Support and Enrichment Lessons</u> 2.00pm to 3.30pm	
Afternoon Activities (CCA)			<u>P3/P4/P5/P6 CCA</u> 2.00pm to 4.00pm	<u>P3/P4/P5/P6 CCA</u> 3.30pm to 5.30pm	
School Bus Departure Times	2.15pm	2.15pm 4.10pm	1.45pm 4.10pm	1.45pm 3.40pm	1.45pm

Please note the following:

- All pupils are expected to be in school and report to their Form Teacher for attendance-taking by 7.45am. Pupils who arrive at the school foyer after 7.45am will be considered late for school. The flag-raising ceremony will commence at 7.50am and the first lesson for the day will start at 8.00am.
- The school day ends at 2.00pm on Mondays and Tuesdays; and at 1.30pm on Wednesdays, Thursdays and Fridays.
- P5/P6 Higher Mother Tongue (HMT) Lessons will be conducted on Monday afternoons. There is no second school bus departure on Monday afternoon.
- Afternoon activities will be conducted on Tuesdays (P3/P4/P5/P6 Academic Support/Enrichment Lessons), Wednesdays (P3/P4/P5/P6 CCA) and Thursdays (P1/P2/P3/P4/P5/P6 Academic Support Lessons).
- There may be activities and programmes conducted on Monday/Friday afternoons for selected pupils. Parents of these selected pupils will be notified at least two weeks before the commencement of the activity/programme.

6. SCHOOL TERMS AND HOLIDAYS FOR PRIMARY SCHOOLS IN 2018

The school terms and holidays for Primary Schools in 2018 are as follows for your prior information:

School Terms in 2018

Semester One	
Term I	Tuesday 2 January to Friday 9 March
Term II	Monday 19 March to Friday 25 May
Semester Two	
Term III	Monday 25 June to Friday 31 August
Term IV	Monday 10 September to Friday 16 November

School Holidays in 2018

Semester One	
Between Terms I and II	Saturday 10 March to Sunday 18 March
Between Term II and Term III	Saturday 26 May to Sunday 24 June
Semester Two	
Between Term III and Term IV	Saturday 1 September to Sunday 9 September
At the End of School Year	Saturday 17 November to Monday 31 December

Public Holidays and Scheduled School Holidays in 2018

Holiday	Date(s)
New Year's Day	Monday 1 January
Chinese New Year	Friday 16 February Saturday 17 February Monday 19 February (School Holiday)
Good Friday	Friday 30 March
Labour Day	Tuesday 1 May
Vesak Day	Tuesday 29 May
Hari Raya Puasa	Friday 15 June
Youth Day	Sunday 1 July Monday 2 July (School Holiday)
National Day	Thursday 9 August Friday 10 August (School Holiday)
Hari Raya Haji	Wednesday 22 August
Teachers' Day	Friday 31 August (School Holiday)
Children's Day	Friday 5 October (School Holiday for Primary Schools)
Deepavali	Tuesday 6 November
Christmas	Tuesday 25 December

7. SCHOOL CALENDAR FOR 2018 TERM I

Notification

The full school calendar for 2018 Term I will be issued in hardcopy as a separate notification on Friday, 5 January 2018.

Special Programmes Commencing in January 2018

We would like to highlight that the following special programmes for P3/P4/P5/P6 will commence shortly in January 2018. Confirmed details will be issued in separate letters.

- P3 SwimSafer Programme
- P4/P5/P6 CCA

Opening Weeks Programme

During the Opening Weeks, we are focusing time and energy to set a positive school tone and ensure a strong start to the year ahead.

- a) The Form Teacher will spend time with his/her Form Class to build rapport, establish ground rules, communicate school expectations and set goals. The Form Teacher will have activities for pupils to get to know one another.
- b) The Form Teacher and Subject Teachers will be collecting items from pupils according to the Checklist on Items to Bring on Opening Days.
- c) The Pupil's Handbook will be issued on Tuesday, 2 January 2018.
- d) The Class Timetable will be issued on Wednesday, 3 January 2018.
- e) Briefings on safety and security will be conducted for all pupils.
- f) The Year-Opening Assembly for all pupils will be held on Thursday, 4 January 2018. The focuses will be the SPARKLE Values, 3Ls (Listen, Learn, Love), school rules and school procedures.
- g) HouseWarming, the school's year-start House gathering will be held on Friday, 12 January 2018. Pupils will get to know their schoolmates from the same House and be engaged in teambuilding activities.

2018 P1/P2/P3/P4/P5/P6 Parents' Seminars

We warmly invite you to set aside the date and time to attend the relevant 2018 Parents' Seminar. Seminar details and a registration form will be provided in the coming weeks.

- P1/P2 Parents' Seminar on Friday, 19 January 2018 from 2.30pm to 4.30pm
- P3/P4 Parents' Seminar on Friday, 26 January 2018 from 2.30pm to 4.30pm
- P5/P6 Parents' Seminar on Friday, 2 February 2018 from 2.30pm to 4.30pm

8. A SAFE AND HEALTH-PROMOTING ENVIRONMENT

Our pupils' safety and health are our topmost priorities. The school takes a vigilant and proactive approach to ensure a safe and healthy school environment for the whole school community.

Pupil Arrival/Dismissal Arrangement Form

The school has previously issued the Pupil Arrival/Dismissal Arrangement Form. We would like to thank parents who have submitted the completed form to the Form Teacher. Those who have not done so are to make the submission by Friday, 5 January 2018.

Pupil Information Form and Pupil Medical Record Form

The school has issued the following forms on Tuesday, 2 January 2018. The completed forms are to be submitted to the Form Teacher by Friday, 5 January 2018.

- 2018 Pupil Information Form for P2/P3/P4/P5/P6 Pupils
- 2018 Medical Record Form for P1/P2/P3/P4/P5/P6 Pupils
(Important Note: PE lessons and other physical activities can only start for your child after the school receives the completed Pupil Medical Record Form.)

Traffic Management in the Morning

With the view to ensure safety of the school community, the school is closely monitoring the traffic conditions in the morning and at dismissal time. We would like to highlight the following road safety measures for all to note. We seek your fullest cooperation and kind support in the implementation.

- a) Gate 1 (pedestrian gate) and Gate 2 (vehicular entrance gate) are at the school's security post opposite the HDB flats. Gate 3 (vehicular exit gate) and Gate 4 (pedestrian gate) are near the school canteen and opposite Admiralty Secondary School.
- b) Gates 1, 2, 3 and 4 will be opened from 7.00am to 7.45am on school days.
 - Parents walking their children to school are to drop off their children at Gate 1 or Gate 4. Pupils are to walk safely into school to their classrooms.
 - Parents driving their children to school should drive into the school via Gate 2 and let their children alight independently from the vehicle at the school foyer. Parents are then to drive out via Gate 3. Parents are not to park their vehicles in the school carpark, as the limited parking lots are reserved for the school teachers and staff.
- c) From 7.45am, parents are to drop off their children at the security post (Gate 1).

Measures to Ease Traffic Conditions at Dismissal Time

At dismissal time, parents are urged to stop their vehicles in the public carparks in the neighbouring estate and take a short walk to school to pick up their children. This will serve to facilitate the safe dismissal of our pupils and ease the traffic congestion outside the school for road-users.

Visitors to the School

Parents wishing to enter the school must register themselves at the security post and report directly to the General Office. Each parent will be issued with a visitor pass which must be worn at all times when in the school.

Temperature Taking Exercise on Friday, 5 January 2018

We will be conducting a temperature taking exercise on Friday, 5 January 2018. This is to ensure our continued preparedness in managing health situations.

- P1: Every P1 pupil will be issued with a new personal Oral Digital Thermometer (ODT) prior to the Temperature Taking Exercise. This is a one-off item. Teachers will teach P1 pupils on the use and care of the ODT. Teachers will label the ODTs and safe-keep them in school for pupils.
- P2/P3/P4/P5/P6: Please ensure that your child brings a working ODT to school on Thursday, 4 January 2018 for a thermometer check. If your child's ODT has been misplaced or is not working, please purchase a new one for him/her urgently.

Monitoring Your Child's Health and Wellness

We seek your utmost support for the following measures:

- Before your child leaves for school, please check on his/her health and wellness. You can check his/her temperature and look out for flu-like symptoms. If your child is unwell, bring him/her to see a doctor. Ensure that he/she rests at home for the full duration of the medical certificate (MC) and recovers fully before returning to school.
- Please encourage and remind your child/ward to maintain high standards of personal hygiene at all times.

Raising Healthy Kids Together

We seek to be a health-promoting school and manage our school canteen to serve healthier choices. We seek your cooperation in the following ways:

- As we strongly encourage the drinking of plain water, there is no drinks stall in our school canteen. Your child is to bring his/her own water bottle to school every day. The water bottles can be topped up with water from the many water coolers around the school.
- We strongly encourage that your child starts the day with a hearty breakfast at home before coming to school. Some canteen stalls will be open between 7.15am and 7.40am for your child to purchase food for breakfast. Recess will then be the second meal of the day for your child.
- The 10-minute midday snack break will be during the period from 12.00pm to 12.30pm in the classroom. Parents are to prepare a healthy snack which is easy for the child to manage.

We look forward to your strong support and partnership in 2018!

For Riverside and Riverians! From Good to Great!

Mrs Sharon Siew
Principal

Mdm Regina Khoo
Vice-Principal

Ms Karin Neo
Vice-Principal (Administration)