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27 June 2016

Dear Parents,

1. WELCOME BACK!

We warmly welcome the whole school community back for Term III! The weeks ahead of us promise to be rich with learning and growth. We look forward to your continuing warm support and strong partnership in education.

2. INTRODUCTION AND APPRECIATION

We are pleased to welcome new teachers and allied educators to Team Riverside! We look forward to their service and contributions to Riverside and Riverians.

- a) Mrs Darrell Koh
- b) Mr Eric Lim
- c) Ms Prashanti Andrea
- d) Mr Chong Keng Kok
- e) Mdm Ng Lay Ling

We would like to make the following announcements:

- Mrs Joanna Kong will be on maternity leave from July to November. We extend our heartiest congratulations to her and wish her a restful time of bonding with her newborn.
- Mrs Yip Wenjun will be on course from August to November. We wish her a fruitful time of professional development.

We would like to express our heartfelt appreciation to Mr Sun Chin Keong for his sterling service and contributions to Riverside and Riverians. Mr Sun will be leaving us in August to join Singapore International School in Hong Kong. We wish him the very best in his future endeavours.

3. YEAR HEADS, FORM TEACHERS AND CO FORM TEACHERS FOR 2016 SEMESTER TWO

As we embrace the staff movement as set out above and respond to emerging programme and pupil needs, we have made some changes to the appointment of Year Heads, Form Teachers and Co Form Teachers.

We are happy to announce the Year Heads, Form Teachers and Co Form Teachers for 2016 Semester Two. They serve as the anchor for our Riverians and the main contact point for parents.

P1 Year Head	Ms Ng See Tee	Head, Mother Tongue Languages
P2 Year Head	Mrs Christina Muru	Head, Pupil Management
P3 Year Head	Mr Bobby Chan	Head, PE & CCA
P4 Year Head	Ms Wendy Chan	Head, English Language

Class	Form Teacher	Co Form Teacher
P1-Strength	Mdm Noorhayati Seleman	Mdm Ngo Sook Peng
P1-Perseverance	Ms Angela Gan	Mdm Sabrina Sabtu
P1-Adaptability	Mdm Sophia Loo	Mdm Noraisah Abdul Samad
P1-Responsibility	Ms Jasmine Poi	Ms Jessica Chan
P1-Kindness	Mdm Rohaidah Mohd Taib	Ms Man Su Thing
P1-Leadership	Mdm Normala Sarman (Mrs Alex)	Ms Ng See Tee
P1-Enthusiasm	Ms Tan Yanyi	Mrs Gayathiri Anasooya
P1-Sincerity	Mrs Ong Yen Leng	Mdm Sharifah Munirah Mr Chong Keng Kok
P2-Strength	Mdm Jolyne Yeo	Ms Thang Yun Xuan
P2-Perseverance	Mrs Azura Is	Mr Wong Wai Foong
P2-Adaptability	Mrs Jaslyn Choo	Mrs Ayeshah Jabeer Mdm Siti Suhaida Surir
P2-Responsibility	Mr Hairil Asraf	Mdm Wang Qun
P2-Kindness	Mrs Jasmine Lee	Ms Khaanchennah Gangadaran
P2-Leadership	Mdm Norazah Ibrahim	Ms Lim Shin Gann
P2-Enthusiasm	Mrs Rathiga Bala	Mdm Xue Bing
P2-Sincerity	Mrs Christina Muru	Mdm Hasnah Misnor
P3-Strength	Mrs Candice Yip	Ms Ng Yuting
P3-Perseverance	Mdm Rachel Yue	Mdm Nor Farhana Mr Bobby Chan
P3-Adaptability	Mrs Sharon Choong	Mr Eric Lim
P3-Responsibility	Mdm Anom Aris	Mr Chua Kim Boon
P3-Kindness	Ms Tay Wee Lee	Ms Prashanti Andrea
P3-Sincerity	Ms Beth Cheng	Mdm Jacqueline Kho
P4-Strength	Mrs Fio Ng	Ms Elizabeth Tay
P4-Perseverance	Mdm Lena Chua	Ms Maisurah Saini
P4-Adaptability	Ms Sharon Pang	Ms Ameerah Sharainee
P4-Responsibility	Mrs Sim Wanna	Mdm Ong See See
P4-Kindness	Ms Woo Shirong	Ms Tang Wai San
P4-Sincerity	Ms Darrell Lim	Ms Wendy Chan

4. WEEKLY SCHEDULE FOR 2016

The confirmed 2016 Weekly Schedule is as follows:

Day/Activity	Monday	Tuesday	Wednesday	Thursday	Friday
Morning Assembly	All pupils are to be in school for attendance-taking by 7.45am . Pupils who arrive at the school foyer after 7.45am will be considered late for school. The flag-raising ceremony will commence at 7.50am .				
Lessons	8.00am to 2.00pm	8.00am to 2.00pm	8.00am to 1.30pm	8.00am to 1.30pm	8.00am to 1.30pm
Recess	10.00am to 10.30am (for P1 and P2) and 10.30am to 11.00am (for P3 and P4)				
FTGP or Assembly Programme					8.00am to 9.00am
Programme for Active Learning	<u>P2 PAL</u> 12.30pm to 2.00pm	<u>P1 PAL</u> 12.30pm to 2.00pm			
Afternoon Activities		<u>P3/P4 Academic Support Lessons</u> 2.30pm to 4.00pm	<u>P3/P4 CCA</u> 2.00pm to 4.00pm	<u>P1/P2/P3/P4 Academic Support Lessons</u> 2.00pm to 3.30pm	
School Bus Departure Times	2.15pm	2.15pm 4.10pm	1.45pm 4.10pm	1.45pm 3.40pm	1.45pm

Please note the following:

- All pupils are expected to be in school and report to their Form Teacher for attendance-taking by 7.45am. Pupils who arrive at the school foyer after 7.45am will be considered late for school. The flag-raising ceremony will commence at 7.50am and the first lesson for the day will start at 8.00am.
- The school day ends at 2.00pm for all pupils on Mondays and Tuesdays; and at 1.30pm on Wednesdays, Thursdays and Fridays.
- Afternoon activities will be conducted on Tuesdays (P3/P4 Academic Support/Enrichment Lessons), Wednesdays (P3/P4 CCA) and Thursdays (P1/P2/P3/P4 Academic Support Lessons).

5. CALENDARS, SCHEDULES AND PLANS FOR TERM III

We are issuing separate notifications on the following:

- 2016 Term III School Calendar (Date of Issue: Monday, 27 June 2016)
- 2016 Semester Two Assessment Plans (Date of Issue: Tuesday, 28 June 2016)

The P1/P2 PAL Plan and P3/P4 CCA Plan for Term III were previously communicated in the letter to parents dated 27 May 2016. We present the updated plans below and have included details on House Practice.

P1 PAL Plan for Term III

Week	Date/Time	P1 PAL
1	Tue, 28 Jun, 12.30pm to 2.00pm	P1 CultureWorks: Hari Raya
2	Tue, 5 Jul, 12.30pm to 2.00pm	Form Teacher's Time
3	Tue, 12 Jul, 12.30pm to 2.00pm	P1 LegoWorks (1 of 6)
4	Tue, 19 Jul, 12.30pm to 2.00pm	P1 LegoWorks (2 of 6)
5	Tue, 26 Jul, 12.30pm to 2.00pm	P1 LegoWorks (3 of 6)
6	Tue, 2 Aug, 12.30pm to 2.00pm	P1 House Practice [Note: P1 pupils are expected to be in PE attire.]
7	Tue, 9 Aug	<i>National Day Public Holiday</i>
8	Tue, 16 Aug, 12.30pm to 2.00pm	P1 LegoWorks (4 of 6)
9	Tue, 23 Aug, 12.30pm to 2.00pm	P1 LegoWorks (5 of 6)
10	Tue, 30 Aug, 12.30pm to 2.00pm	P1 LegoWorks (6 of 6)

Note: P1 pupils can report to school in their PE attire every Tuesday.

P2 PAL Plan for Term III

Week	Date/Time	P1 PAL
1	Mon, 27 Jun, 12.30pm to 2.00pm	P2 CultureWorks: Hari Raya
2	Mon, 4 Jul	<i>Youth Day School Holiday</i>
3	Mon, 11 Jul, 12.30pm to 2.00pm	P2 LegoWorks (1 of 6)
4	Mon, 18 Jul, 12.30pm to 2.00pm	P2 LegoWorks (2 of 6)
5	Mon, 25 Jul, 12.30pm to 2.00pm	P2 LegoWorks (3 of 6)
6	Mon, 1 Aug, 12.30pm to 2.00pm	P2 House Practice [Note: P2 pupils are expected to be in PE attire.]
7	Mon, 8 Aug	<i>National Day Celebration cum Riverside Sports and Games Day</i>
8	Mon, 15 Aug, 12.30pm to 2.00pm	P2 LegoWorks (4 of 6)
9	Mon, 22 Aug, 12.30pm to 2.00pm	P2 LegoWorks (5 of 6)
10	Mon, 29 Aug, 12.30pm to 2.00pm	P2 LegoWorks (6 of 6)

Note: P2 pupils can report to school in their PE attire every Monday.

P3/P4 CCA Plan for Term III

Week	Date/Time	Activity
1	Wed, 29 Jun, 2.00pm to 4.00pm	CCA Session
2	Wed, 6 Jul	<i>Hari Raya Puasa Public Holiday</i>
3	Wed, 13 Jul, 2.00pm to 4.00pm	CCA Session
4	Mon, 18 Jul, 2.30pm to 4.00pm	P3/P4 House Practice [Note: P3/P4 Pupils are to report to school in PE attire.]
	Wed, 20 Jul, 2.00pm to 4.00pm	CCA Session
5	Wed, 27 Jul, 2.00pm to 4.00pm	CCA Session
6	Mon, 1 Aug, 2.30pm to 4.00pm	P3/P4 Games – Preliminaries and 3 rd /4 th Placing [Note: P3/P4 Pupils are to report to school in PE attire.]
	Wed, 3 Aug, 2.00pm to 4.00pm	CCA Session
7	Wed, 10 Aug	<i>National Day School Holiday</i>
8	Wed, 17 Aug, 2.00pm to 4.00pm	CCA Session
9	Wed, 24 Aug, 2.00pm to 4.00pm	CCA Session
10	Wed, 31 Aug, 2.00pm to 4.00pm	CCA Session

6. SCHOOL HOMEWORK POLICY

The school believes that homework enables pupils to practise the skills taught and process the information learnt, resulting in better understanding and retention of learning. Through homework assignments, pupils have the opportunity to learn outside the classroom and nurture greater self-discipline, time management and a sense of independence. In the process, pupils cultivate good study habits and positive work ethics. At the same time, we aim to ensure pupils' wellness by not overloading them with homework assignments. The School Homework Policy sets out the role of parents, the role of pupils, and guidelines that the school and teachers adhere to in the administration of homework. The Policy can be viewed from the homepage of the school website.

7. PARENT ENGAGEMENT EVENTS IN TERM III

We have a strong belief that parents are our supportive and collaborative partners in education. We seek to involve you in key school events and share with you information on our education provisions for your child. The parent engagement events in Term III are as follows:

National Day Celebration cum Riverside Sports and Games Day

We will be holding our National Day Celebration in school on Monday, 8 August 2016 from 7.45am to 11.00am. In conjunction, we will be having the second run of Riverside Sports and Games Day. We warmly invite all parents to join us in school to celebrate our nation's birthday and be part of our signature House-based sports event. A separate letter with details and a reply slip will be issued at end-July.

In Conversation with the School Leaders

We are happy to initiate "In Conversation with the School Leaders" to engage parents as partners in the education process. Each session will be conducted over an hour over breakfast or afternoon tea. To maximise the time, we will gather questions from parents before each session and respond to the questions during the session. Time will also be set aside to share education directions and dialogue on feedback and concerns. The dates/times of "In Conversation with the School Leaders" are set out below. An invitation to parents with a reply slip will be issued nearer to the date of each session.

- For P1 Parents: Thursday, 4 August 2016, 3.00pm to 4.00pm
- For P2 Parents: Tuesday, 16 August 2016, 8.00am to 9.00am
- For P3 Parents: Wednesday, 17 August 2016, 8.00am to 9.00am
- For P4 Parents: Thursday, 18 August 2016, 8.00am to 9.00am

8. SUBMISSION OF COMPLETED HOLIDAY LEARNING ASSIGNMENTS

The school issued the June Holidays Learning Package to your child at the end of Term II. We trust that the assignments were useful in helping your child consolidate his/her learning during the mid-year school holidays. Your child is to submit the completed work to their respective Subject Teachers by Wednesday, 29 June 2016.

9. RETURN OF REPORT BOOKS AND PORTFOLIO FILES

We would like to thank parents who have returned the signed Report Books and Portfolio Files to the Form Teachers. For those who have not done so, the Form Teachers look forward to receiving them by Wednesday, 29 June 2016. Parents are to sign the Holistic Development Profile in the Report Book and the Feedback Forms in the Portfolio File. Please be reminded not to remove any item from your child's Report Book and Portfolio File.

10. ISSUE OF FULL VERSION OF SEMESTER ONE HOLISTIC DEVELOPMENT PROFILE

Owing to technical difficulties, we were not able to print the full version of the Semester One Holistic Development Profile (HDP) at the end of Term II. We are happy to share that the technical issues have been resolved and the full version of the Semester One HDP will be issued through your child on Thursday, 30 June 2016. Please sign the HDP and return the whole document to the Form Teacher latest by Tuesday, 5 July 2016.

11. A SAFE AND HEALTH-PROMOTING SCHOOL ENVIRONMENT

Our pupils' safety and health are our topmost priorities. The school takes a vigilant and proactive approach to ensure a safe and healthy school environment for the whole school community.

Temperature Taking Exercise

In Term III, we will be conducting the temperature taking exercise on Thursday, 30 June 2016. The temperature taking exercise aims to maintain our preparedness to manage health-related emergency situations. It also serves to educate pupils to take personal responsibility for their own health and exercise social responsibility.

- (P1) Please note that your child's Oral Digital Thermometer (ODT), which is a one-time issue to P1 pupils by MOE, is being safe-kept by the Form Teacher.
- (P2/P3/P4) Please ensure that your child brings a working personal ODT to school on Tuesday, 28 June 2016 for a thermometer check. If your child's ODT has been misplaced or is not working, please purchase a new one for him/her. Limited stocks of ODTs are available for sale in the school bookshop.

Monitoring Your Child's Health and Wellness Daily

Before your child leaves for school each morning, please check if your child is well. If he/she is having fever, showing flu-like symptoms or feeling physically unwell, please take him/her to see a doctor. Allow him/her to rest at home for the full duration indicated in the Medical Certificate (MC) and recover fully before returning to school.

Contacting Parents

There may be instances when the school needs to contact parents urgently, e.g. when the child falls ill during the course of the school day. It is important that you remain contactable at all times and that the school has your current contact information (most importantly, your personal mobile phone number that is in use). If

there has been a change in your contact numbers, please inform the Form Teacher immediately. You could also contact the school's General Office at (tel) 63654490 and leave a message for the Form Teacher.

12. 2016 P1 REGISTRATION EXERCISE FOR ADMISSION TO P1 IN 2017: PHASE 1

Phase 1 of the 2016 P1 Registration Exercise for admission to P1 in 2017 will be held on Thursday, 30 June 2016 and Friday, 1 July 2016. A Phase 1 Registration Form has been issued in Term II to your child currently studying in our school, based on your earlier returns indicating that you have a younger child who is eligible for Phase 1 of P1 Registration this year.

We would like to thank you for your prompt submission of the completed Phase 1 Registration Form. If you have not done so, please make the submission to your child's Form Teacher by Wednesday, 29 June 2016.

Please note that once you have made your submission, you do not need to come down personally to the school's General Office during the Phase 1 period. Our staff will proceed to register your child and inform you accordingly. Should you have any queries, please contact Ms Sherry Oh, our school's Administration Manager at (tel) 63654490.

13. YOUTH DAY

Youth Day is on Sunday, 3 July 2016. The following day which is Monday, 4 July 2016 is a school holiday. School will resume on Tuesday, 5 July 2016 (which is the eve of Hari Raya Puasa).

14. HARI RAYA PUASA AND RELATED ARRANGEMENTS

Hari Raya Puasa

Hari Raya Puasa will be on Wednesday, 6 July 2016. We wish all our Muslim pupils, parents, staff and friends Selamat Hari Raya Aidilfitri! May this festive season bring countless blessings to you and your family!

Dismissal Arrangements for Muslim Pupils on Eve of Hari Raya Puasa (Tuesday, 5 July 2016)

Muslim pupils and staff will be dismissed at 10.30am on the eve of Hari Raya Puasa (Tuesday, 5 July 2016). Parents of these pupils will need to make their own transport arrangements for their child. Parents of these pupils are to complete the enclosed form to indicate the arrangements and submit it to the Form Teacher by Friday, 1 July 2016. The information will help the school ensure safe dismissal of our pupils.

Dismissal Time for All Other Pupils on Tuesday, 5 July 2016

All other pupils will be dismissed as usual at 2.00pm on 5 July.

No Afternoon Activities for Pupils on Tuesday, 5 July 2016

There will be no afternoon activities for pupils (e.g. academic support lessons) on Tuesday, 5 July 2016.

Hari Raya Celebration

We will hold our Hari Raya Celebration on Friday, 15 July 2016 from 8.00am to 9.00am. After the celebration, lessons will be conducted according to the timetable from 9.00am to 1.30pm. Dismissal is as usual at 1.30pm on 15 July.

For Riverside and Riverians! From Good to Great!

Mrs Sharon Siew
Principal